

Our Lady of Lourdes Parish Council

Meeting Minutes

6/3/2020

Present: Elaine Roberts, Sue Jones, Misty McCarty, John Broxton, James Craig, Vicky Cernius, Mary Lasley, Fr. Pat Reynolds, Fr. Joe Schoettle

- 1. Opening Prayer –Misty McCarty**
- 2. Agenda Review - Attached**
- 3. Review of May Minutes – Motioned for acceptance by Misty McCarty, 2nd motion by James Craig**
- 4. Day Care Request for Use of Parish Hall – Elaine Roberts**

Request – The Daycare request the use of the Parish Hall to accommodate CDC guidelines on distancing. The hall would be used for incoming children and enable temperatures to be taken upon entry without backing up the drop off process with the smaller limiting space in Daycare building. The smaller dining area may also be used for a classroom for distancing purposes if needed. Attendance is expected to be normal except for a few families whose parents are still working from home. The Daycare is purchasing their own sanitizer and will be responsible for cleaning after each use.

Discussion: The halls use by other Parish Committees must be considered which must be cleaned/sanitized before their use. Typical time for Daycare to close is 5:30 with limited staff until 6:30 which also allow time for cleaning/sanitizing. Questions regarding registered children and how many openings are available. Per Elaine this is a moving number however at this time there are 2 openings in the 1-year old room. Additional items the Council would like to have information on for the Daycare to consider approval:

- Would like to compare to activities that already may have the hall reserved during the time the Daycare is requesting use.
- Would like a financial report in Mid-July to review the financial viability of Daycare with possible reduction of attendance to be reviewed during August meeting. This information should include any financial aid received from the state and any donations. Current fee for Daycare is \$145/week/child and \$125 for a sibling.
- Would like to review attendance numbers again at the August 5th meeting when closer to school opening
- Would like to review the teacher/child ratio
- Financial viability of Daycare with possible reduction of attendance to be reviewed during August meeting. This information should include any financial aid received from the state and any donations. Current fee for Daycare is \$145/week/child and \$125 for a sibling.
- Ensure Hall is locked when not in use.

1st Communion – Elaine Roberts

Questions have been received regarding when the 1st Communion Mass will be held. There are 23 children who will be making their 1st Communion. Elaine has spoken with 1 family to date. It will be held on Saturday June 27th at 10:00AM. Elaine will be sending letters and emails to the families with the information and will also add the information to the bulletin. There are also 4 children that need to be baptized prior to the 1st Communion which she will be contacting and making arrangement with them. Attendance is being reviewed, allow only immediate family members, possibly Grand Parents. Need to consider social distancing allowance.

Finance Report: Committee Meeting Held on May 19th - Sue Jones (submitted minutes)

FTE and Payroll amounts given to the Diocese to be submitted on the PPP Loan, it will be very close to hit the required numbers.

Jamie Klump, Kim Reiney, Stephanie Clarion, Misty McCarty and Josh and Frida volunteered to be on the new Daycare Advisory Board, representing the Finance Committee.

Discussed plan to pay school assessment. It was decided to wait until next month and see where we stand on paying back the PPP Loan. We owe Mar, April, and May = \$132,962.14 (\$44,320.38 each month)

Average Sunday Collection for May = \$17,707.72

Discussion about money counters resuming that duty the weekend of May 23rd when the churches open for Mass. Jamie will contact money counters and determine some procedures given the social distancing and safety concerns.

Next meeting scheduled for June 17th at 6:00 PM.

Discussion: Need more volunteers for collectors/counters. 75% of PPE needs to be used for employees.

Requests are being made for use of Hall. Currently it is weekends only, people using the Hall are responsible for cleaning/sanitizing after use or provide cleaning service. Must sign a legal agreement to abide by CDC regulations. Limiting to 50 or less attended? Capacity of the Hall is 240, current regulations require no more than 80 attendees. Need to confirm and monitor CDC guidelines.

Evangelization: John Broxon speaking on behalf of Danny May.

Marian Consecration Devotional continues and is available on the Parish website and Facebook.

Leaders meeting has been well attended, look for follow up email, 4 Nights, 4 Steps.

Safety Committee: James Craig

Discussion – Reviewed of 1st week of opening of Mass Attendance/Re-Opening. Following the Diocese guidelines for health and safety of parishioners on distancing, communion distribution, and cleaning. Having Ushers and Greeters were good additions. A thank you to Bill Glenn and Aaron Wheatley for

sanitizing the Church and Hall. Requesting more help if possible, cleaning is taking place every day, sometimes twice a day.

Building and Grounds – No meeting

Issue/Concern: Dumpsters being used by others not associated with Parish or School, we are charged by # of trips to empty dumpster. A request from maintenance department at previous meeting to secure the dumpster to lessen the expense. Mary Lasley presented a quote received at the office from Roberts Asphalt to prepare the area of the dumpster for fencing. The quote was for an 8" 40/20 concrete Pad with posts in the amount of \$5,760.00. Discussed that School should pay for half since dumpsters are there for Parish and School. Sue Jones will present proposal to the Finance Committee meeting for approval/guidance.

Liturgy Committee: No meeting

Picnic Committee: No meeting

Landscaping Committee: Mary Lasley - New landscaping around church entrance needs mulch, new plants are drying up very quickly. Need price for the cost of the mulch needed for this area. 5 people signed up to help with this new committee.

General Discussion:

RCIA – Are we having it? Have we received any new inquiries to participate?

New Council Members – This is time of year to Council Member rotation. Given the current environment with Covid, should we postpone selections or extend terms of rotation out for one year for all members. 3 current Members are due to rotate out, these options were presented to them, but will give them time to think about it and respond at next council meeting. Deacons also need to review and decide on rotation time frames. Tabled final decision until July meeting.

Office Staff – Currently Charlotte calls in to retrieve voicemails left on phone system and working from home. Lois will be back when the Daycare re-opens. Frida also comes into the office as needed.

Next Meeting scheduled for July 1, 2020

Closing Prayer.